



The Ridge Events

2595 Ridge Road - Sioux Center, IA 51250

Phone: 722-4866 ext. 4# Email: ridgegrill@siouxcenterridge.com

Rental Contract

Event Information

Event Date: ____/____/____ Type of Event: _____

Event Start Time: _____ Event End Time: _____

Approximate Number of Persons Attending: _____

Room Renting: _____ Additions: _____

Rental Fee: \$_____

Client Contact Information

Name: _____ Email: _____ Cell: _____

Name: _____ Email: _____ Cell: _____

To be filled out by Ridge Staff

Date Contract Received: ____/____/____ Amount Paid: \$_____ Payment Type: _____

Ridge Catering YES NO

Catering Options:

The Ridge Grill is available to cater groups of up to 100 people. The following items are included with in-house catering:

- Set up and Clean up after event
- Disposable plates, flatware, glassware, white napkin
- Coffee and Water Buffet Station with disposable glassware
- China place setting available for extra fee upon request.
- Black table linens included. White available for rental \$6-\$12 each.

The Ridge Golf Club does not restrict the use of outside caterers for any event.

- Renters/Caterers are responsible for cleaning the kitchen after use by wiping down surfaces, sweeping/mopping, and taking trash out to dumpster.

Room rental rates may be lowered for events that use *The Ridge Grill* for catering of any meals.

Contact information: Grill/Event Manager: Mickie Moeller

Email: ridgegrill@siouxcenterridge.com Phone: 712-722-4866 ext. 4#

Rental and House Rules:

- Alcohol for events must be bought through us (wine, champagne, kegs) and ordered 10-14 days prior to event. Party is responsible for all costs of special orders and will therefore own any leftover product.
- Any bar tab incurred will have a 20% gratuity added to the subtotal.
- No smoking or vaping is allowed in the facility.
- Rental Hours are 7:00am – 2:00am. With the event ending at midnight which in turn leaves sufficient time for cleanup and exit of facility
- Party is responsible *for complete set up* before your event *and clean up* after your event.
 - Clean up expectations: all decorations must be taken down, Tables/Chairs wiped off and put away, and Cans, Bottles, Cups picked up and thrown away. Trash emptied and brought to the dumpster. Vacuum if needed.
 - The Ridge staff will complete all Event Hall clean-up for a \$200 fee
- Renters/Caterers are responsible for cleaning the kitchen after use by wiping down surfaces, sweeping/mopping, and taking out trash to dumpster.
- Staff may allow access to the room for set-up one day in advance, if facility is not booked *10 days* prior to event.
- Last call from the bar is 11:30pm, music must be turned off, and guests gone by 12:00am.
- Clean-up must be completed by 2:00am. A \$100 charge per hour will be assessed after 2:00am
 - The Ridge Clubhouse may not be used for profit making endeavors with the exception of a Registered Non-Profit.
 - The Ridge Clubhouse may not be used for an event requiring a cover charge to enter.
 - The person renting The Ridge Event Room must be at least 21 years of age or older. A photo ID may be required.

Liability:

- Any persons under the age of 21 must be accompanied by a parent after 10pm or they may be requested to leave *The Ridge Golf Club* premises.
- Party guests should not leave the deck area. The golf course, landscaping, golf carts, driving range, putting green, and water feature are off limits. Children must be attended by an adult at all times. Any person not obeying these rules will be asked to leave the property.
- A staff member will attend to the gas fire pit, guests may not touch the railing, bricks, or rocks of the structure.
- A minimum \$500 fee will be charged to the credit card on file for any and all damage done to *The Ridge Golf Club* property.
- There may not be any alcohol on property (including parking lots) that is not purchased from *The Ridge Grill*. If this should occur, the product will be confiscated and the client will be fined \$200 by The Ridge Golf Club.
- No person under the age of 21 is allowed alcoholic beverages. If this should occur, the authorities will be notified and the client will be fined by *The Ridge Golf Club* for a minimum of \$200.

Deposit, Payment, and Cancellation:

- Full rental fee must be received in order to hold the date for any event.
- A refund, of all but 30% of total fee, will be given to client if cancellation occurs 60 days prior to event date.

I have read and understand the client responsibilities.

Client Signature

Date _____

The Ridge Golf Club and/or any of its employees are not responsible for supervising client's guests or for client's guest's behaviors. Client shall be liable to *The Ridge Golf Club* for client's guests' negligent acts or willful conduct, and client agrees to pay for any property damage created thereby. Client agrees *The Ridge Golf Club* and/or staff shall not be responsible for damages to and/or loss of client's or client's guests' property. Client agrees to indemnify and hold harmless *The Ridge Golf Club* and staff from any liability, loss, or damage including reasonable attorney fees and court costs which it incurs as a result of client's or client's guests' negligent acts or willful misconduct or as a result of any damages to or loss of client's or client's guests' property.

Client Signature

Date _____

Credit Card Information:

A credit card number is required. Any additional charges incurred after this time or during the event will be charged to the credit card on file if no other arrangements have been made prior to event date. Clean up and damage fees for excessive damage is a minimum of \$200, which will be charged to the credit card on file if no other arrangements have been made prior to event date.

Type of Card _____

Name on Card _____

Card number _____

Exp. Date ____/____/____ CVV# _____

Client Signature

Date _____